

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
WORKING SESSION  
AUGUST 30, 2016  
TOWN HALL  
3:00 PM**

Board Members Present: Nadine A. Hawver, Chairman  
David A. Smith, Jr., Clerk  
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator

Chairman Hawver called the meeting to order at 3:30 PM.

Administrator LaBombard updated the Board on Town Counsel's opinion on an incident with the Police Department. She stated that Town Counsel has recommended doing an investigation into the incident. Discussion ensued regarding who should conduct the investigation. Selectman Smith moved to authorize KP Law to conduct an investigation into the incident with the Police Department, seconded by Selectman Petersen. The motion carried unanimously.

Administrator LaBombard stated that Town Counsel also suggested beginning the process to get the cameras installed in the police cruisers. Discussion ensued. It was the consensus of the Board to have Administrator LaBombard send a memo to the Police Department stating that the Board would like to discuss installation of cruiser cameras.

Discussion ensued regarding the hiring process for new Police Officers. It was the consensus of the Board that in the future, the Board of Selectmen will review all applications and conduct formal interviews.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 3:44 PM

Respectfully submitted:

Alicia Dulin  
Assistant to the Town Administrator

Documents Reviewed at this meeting:  
Draft Agreement with Seaboard Solar